



Denver Community Church Position Description

Title: Children's Pastor

Reports to: Teaching & Spiritual Formation Pastor

Created: March 2024

Who We Are – As Denver Community Church, we are a courageous community of lifelong learners rooted in God's love for us, and we find joy in discovering the depths of God's heart alongside others. As participants in the expansive story of Jesus, we are transformed through the practice of compassion and generosity. We do this with whoever will come, growing alongside one another and helping each other along life's journey.

We believe in the transformative power of authentic relationships and meaningful engagement with spirituality. Our congregation comes together to worship, learn, and serve, guided by our shared values and our commitment as a community to explore and participate in the life of Jesus, so that we can be a healing presence in our world.

We consider ourselves a post-evangelical community (you can find more information on this movement [here](#)), which has led us on a journey of examining our inherited evangelical faith to determine what we ought to keep, what we ought to redeem, and what needs a funeral in our ideological framework. We are dedicated to fostering an environment of belonging and acceptance, where individuals can explore their faith, ask questions, and seek deeper understanding without fear of judgment or exclusion.

Join us as we journey together, seeking to live out the radical love and inclusive message of Jesus in our local community and beyond.

Function – Create and implement general philosophy of ministry alongside the Spiritual Formation Pastor. Develop and/or implement nursery, toddler, and child (through 5th grade) curriculum and activities during Sunday services to foster the Spiritual Formation of students 0-5th grade. In addition to providing weekly services this role will include but not be limited to corporate creative teaching, break out small groups for discussion, worship, and creative elements when applicable. Develop volunteer lay leaders and release them to lead major areas of the Children's Ministry.

Responsibilities

- Make disciples within DCC Kids. Replicate yourself in others through the process of leadership development
- Pastor and cast vision for volunteers.
- Organize and manage the scheduling of our volunteer leaders for Sundays
- Develop and supervise weekly curriculum tailored to offer age-appropriate and developmentally relevant foundational lessons for children's faith journeys at DCC.



- Plan, organize and oversee all Children's events including but not limited to; annual Easter Egg Hunt, Pancakes and Pajamas, Parenting and Faith Classes, 5-6th Grade Transition (in tandem with our Youth and Residency Pastor), and Child Dedications.
- Create and implement a volunteer leadership development program, disciple-making process and training vehicle
- Encourage, train, and support parents to be the primary spiritual voice in the lives of their children
- Equip and encourage families to live together on Mission
- Work closely with Teaching & Spiritual Formation Pastor regarding vision, on-ramps between areas, communication, philosophy of ministry and general future decisions
- Align children's area with DCC's mission, vision, practices and future direction.
- Update all policy and procedure guidelines and communicate these to volunteer leaders
- Ensure safety of children by managing all background checks and safety precautions (First Aid, cleaning policies and maintenance)
- Oversee all physical space, appearance and cleanliness of children's rooms and supplies
- Serve as member of the pastoral care team and perform sacerdotal functions (roles include teaching, officiating weddings and funerals, etc.)
- Perform additional duties as assigned by manager

Qualifications

- A follower of Jesus
- Affirms the Apostles Creed
- Participant on the Ministry Team (this is our church membership group at DCC)
- Demonstrate commitment to pursue racial equity and diversity alongside our community and staff
- Provide safe-space for all community members upholding our commitment to unity over uniformity.
- Intentionally pursues vulnerable, authentic community
- Supportive and faithful to those within DCC Leadership
- Possesses a spirit of cooperation, teamwork and teachability
- Self-management revealing genuine service.
- Responsible self-management that reveals genuine servant-hood, faith-centeredness, teachability and spiritual stability
- Ability to manage/prioritize multiple tasks concurrently
- Supportive and loyal to staff members and the faith community
- Excellent written and oral communication skills
- Ability to interact well with people in the office environment through correspondence and various levels of communication
- Ability to attract and retain volunteers, works well with teams



Experience

- Education: Bachelor’s Degree or equivalent work experience
- Experience overseeing Children’s Ministry in a church context
- Experience developing leaders

Note: This job description is not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated with the position.

Salary & Benefits:

- This is an exempt pastoral position with an annual salary of \$41,600
- Benefit coverage for this 30-hour role includes: 100% health insurance coverage for employee and eligibility for 50% coverage for dependents; \$3,065 annual contribution to HSA if part of DCC sponsored healthcare plan; 4% 401(k) match; \$1200 in annual counseling reimbursement; and \$75 per month of cell phone reimbursement

Associate Acknowledgement:

I acknowledge that I have received a copy of this job description and that it is my responsibility to read and understand it. I certify that this current job description accurately describes the primary duties of my job, as I am to perform it. If I have any questions about this job description or my job duties at any time during my employment, I understand that I should ask my Manager.

Printed Employee Name

Date

Employee Signature